



CLIMATE SMART RURAL WASH DEVELOPMENT PROJECT

MINISTRY OF FISHERIES WATER RESOURCES AND NAMS

DEVELOPMENT OF A WASH MAP AND ESTABLISHMENT OF A FUNCTIONAL WEB-BASED M&E SYSTEM

HOW TO UPLOAD DOCUMENTS ON WASHMAP WEBPAGE

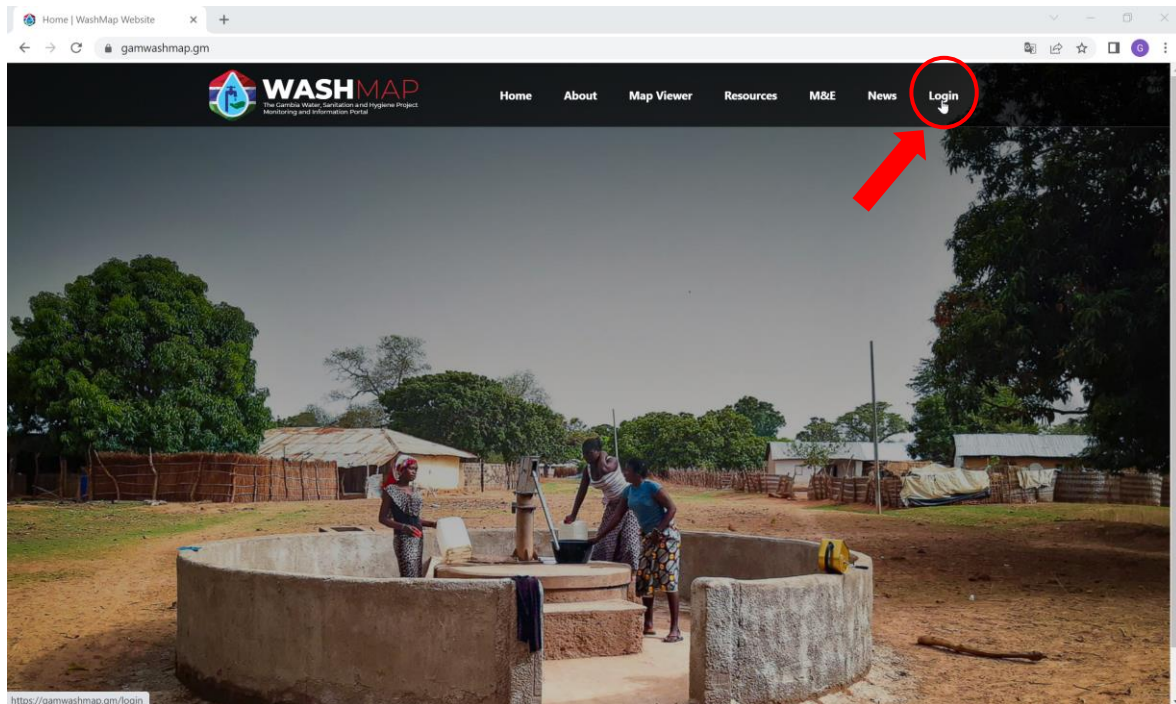
APRIL 2022



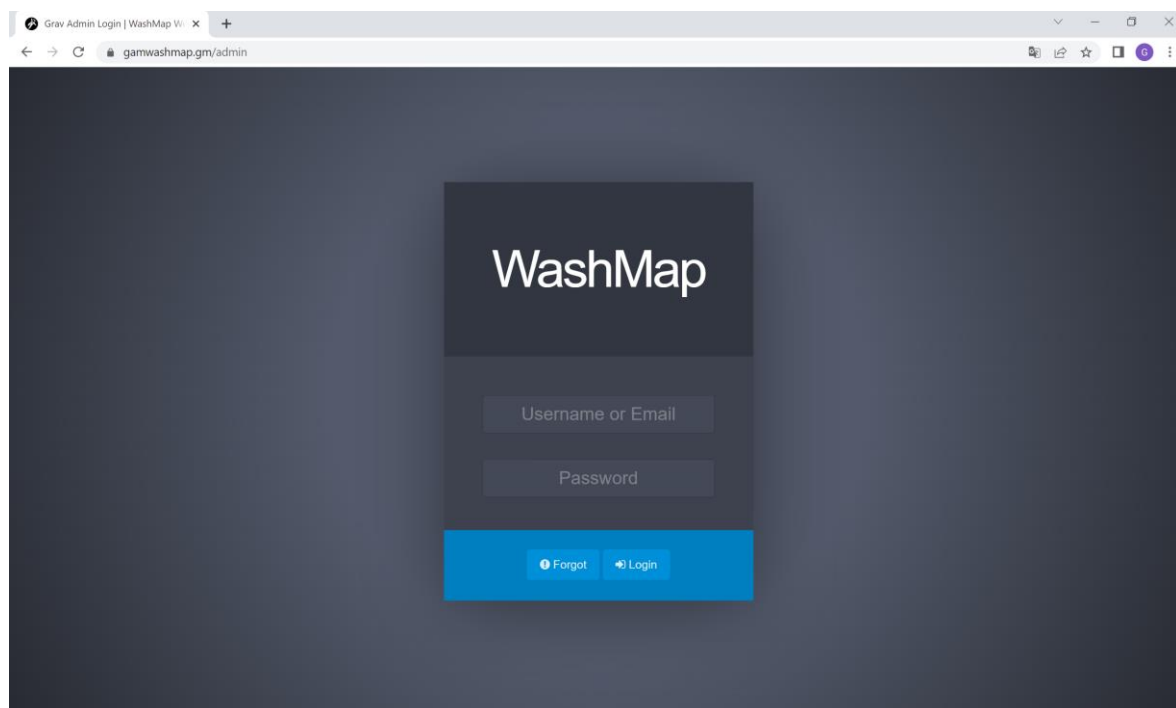
WASHMAP
The Gambia Water, Sanitation and Hygiene Project
Monitoring and Information Portal

This tutorial shows how to upload documents on WashMap webpage.

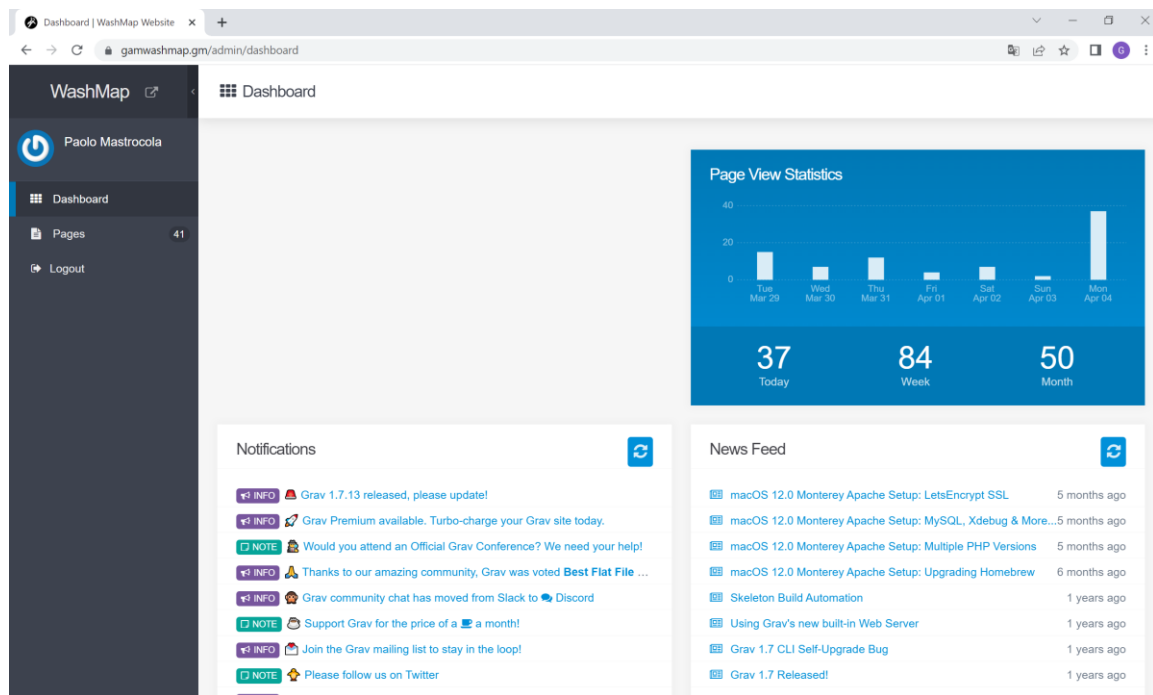
First you need to access the Administration Console. To do that, on the Washmap main page <https://gamwashmap.gm/>, click on **Login**.



In the following window that will open, insert your username and password.

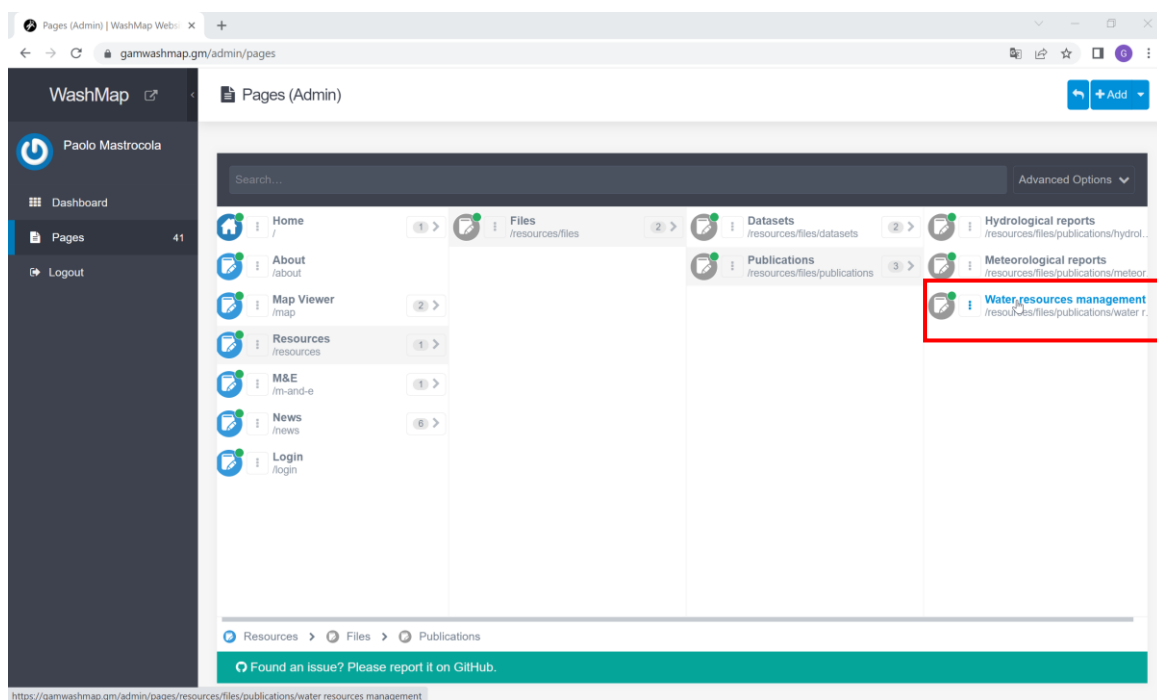


You have now accessed the Dashboard page.

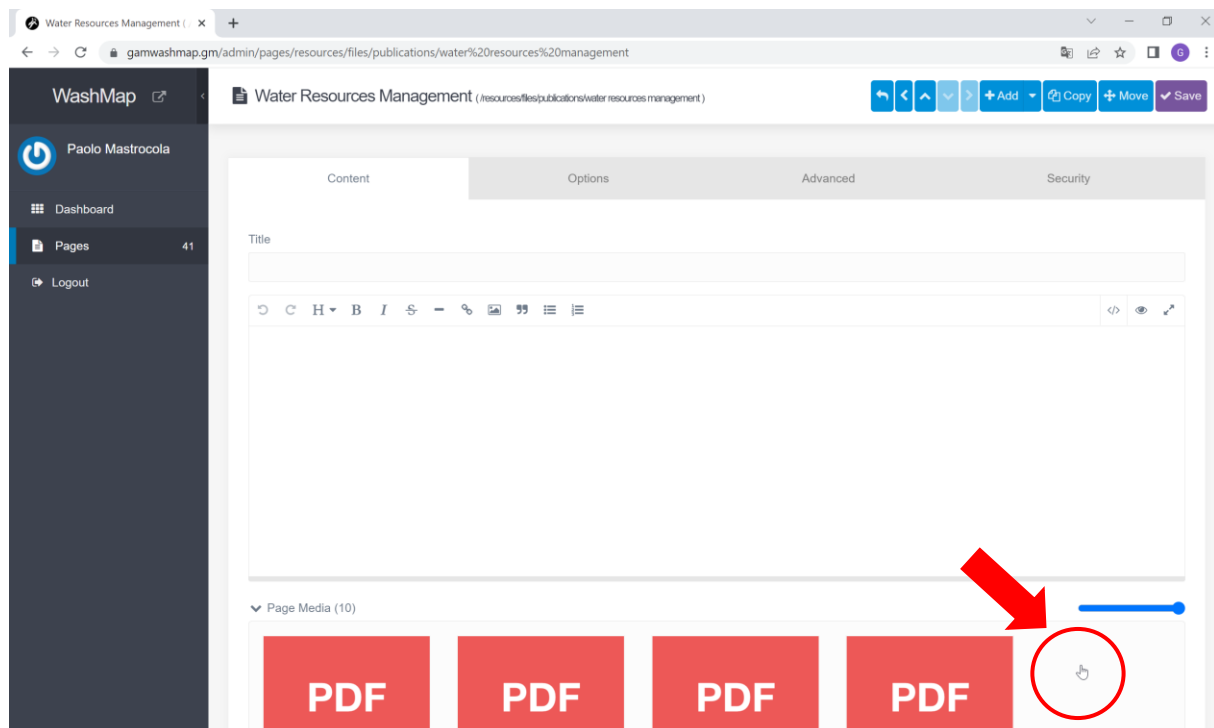


In the following steps is explained how to upload a document on the page *Resources*.

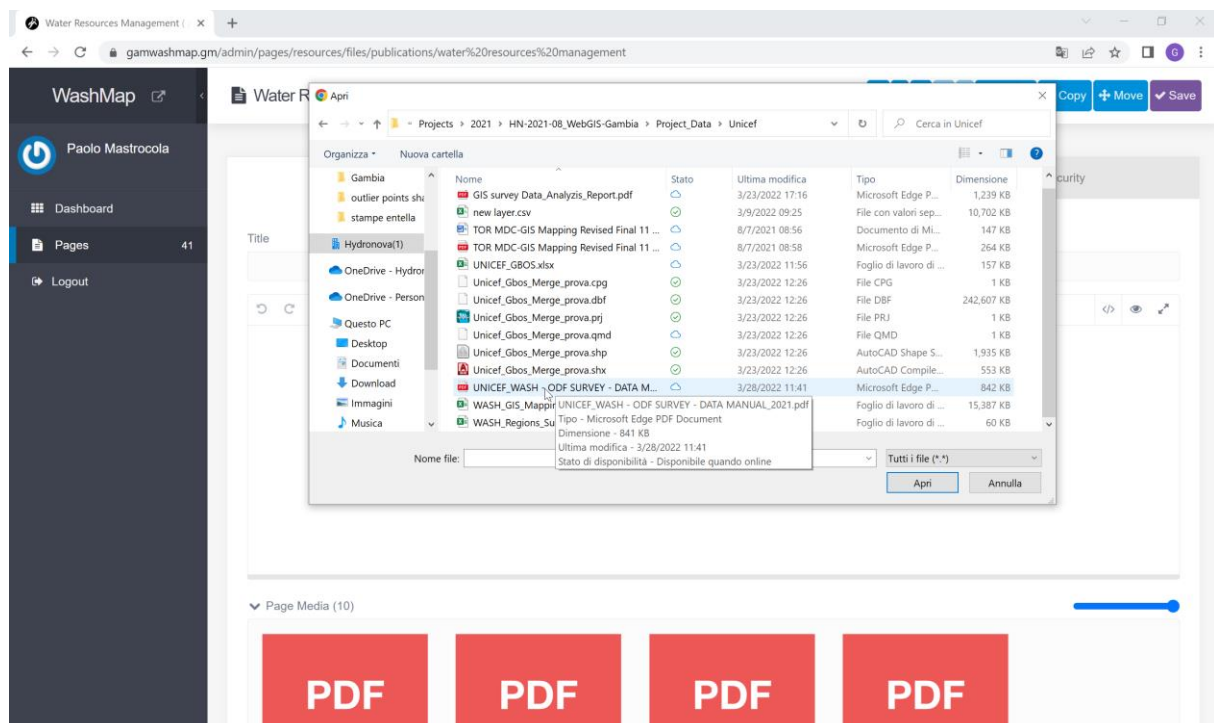
From the main page of the Administration Console, click on **Pages**. Then click on the arrow at the right of **Resources**. Then click on the arrow at the right of **Files**. Then click on the arrow at the right of **Publications** and then click on **Water resources management**.



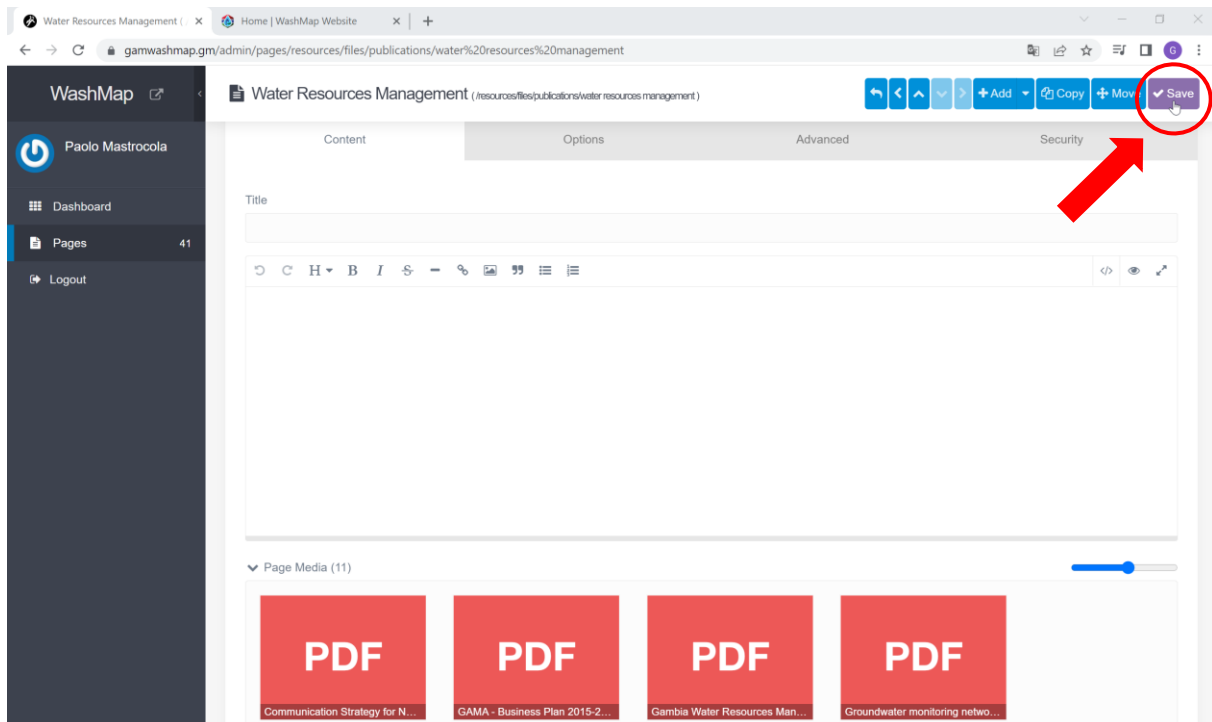
The following page will open, where you have to click on the white space in the Page Media box.



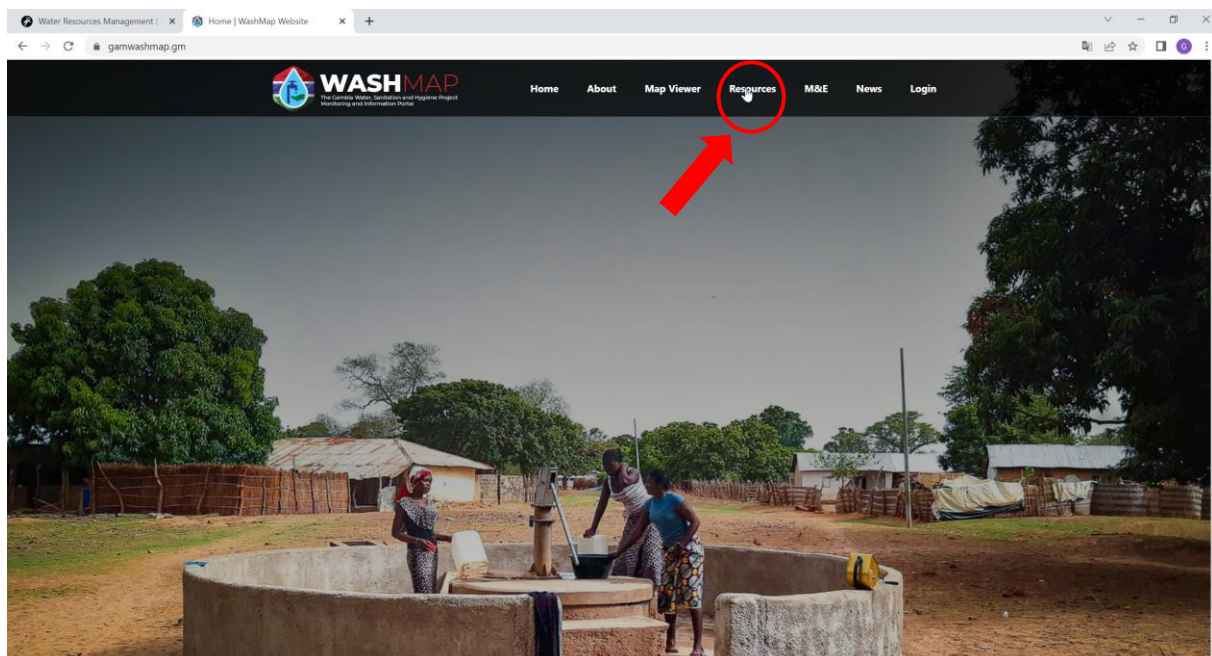
Select then the file you want to upload.



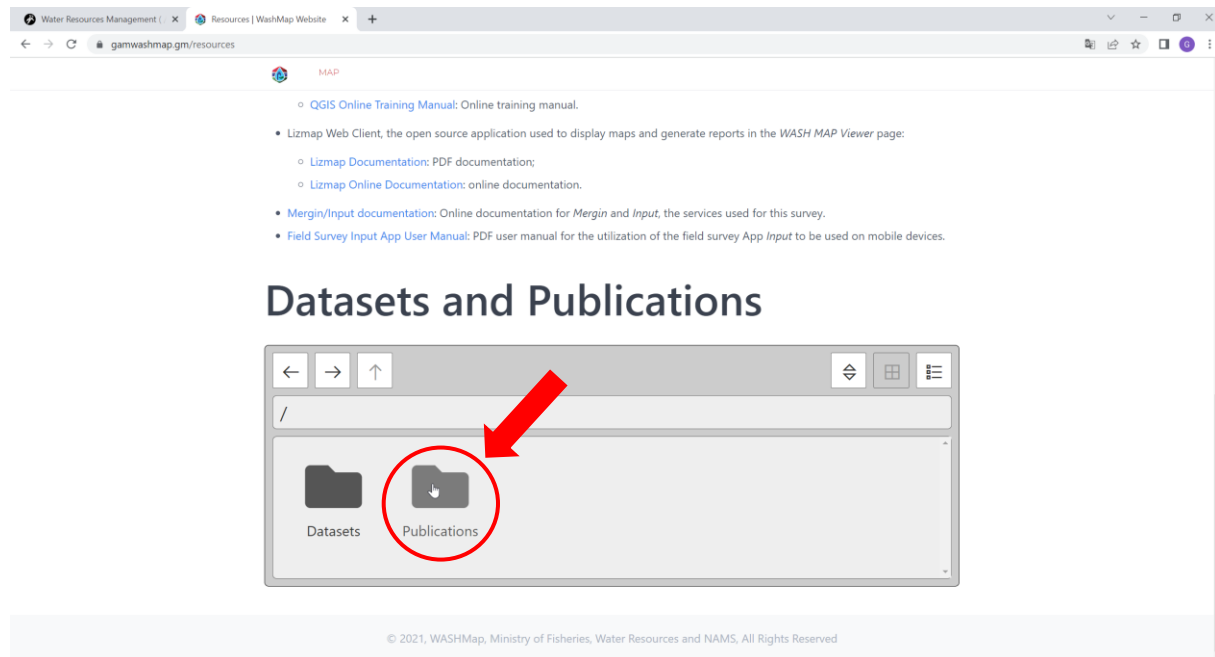
Click then on **Save**.



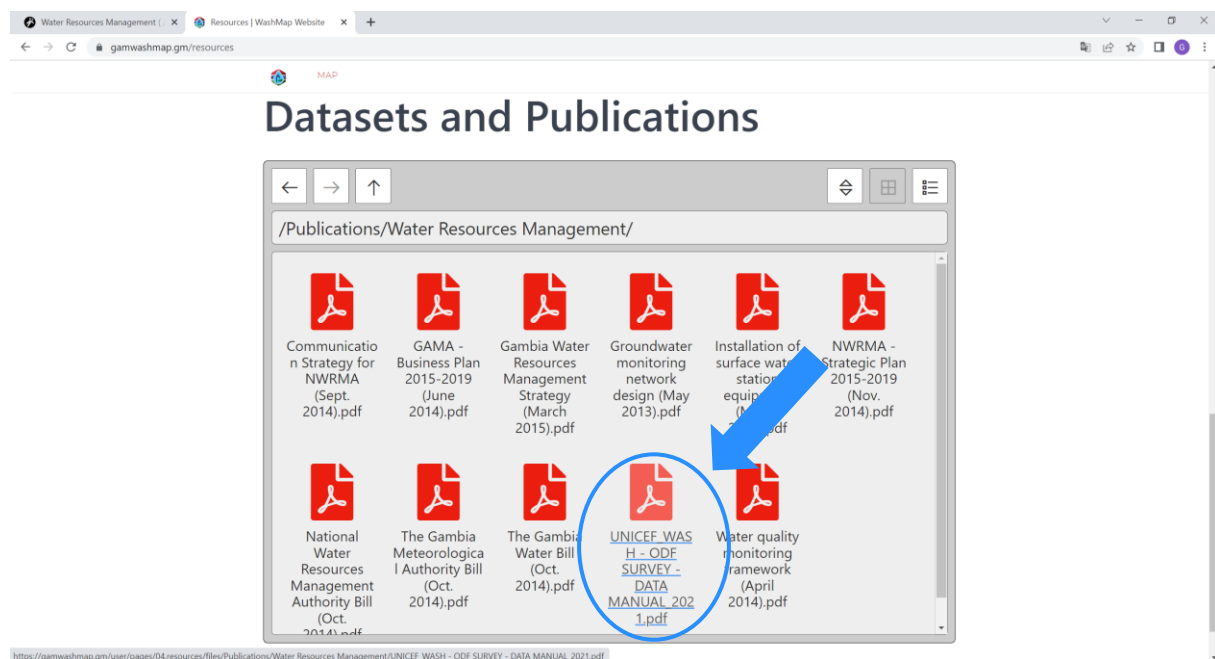
Check then if the document is updated in the page *Resources*, accessible from the top of the WashMap website.



At the end of the Resources page, go in in the directory *Publications*.



The uploaded document is then visible in the directory *Water Resources Management*



If you want to upload a file in the *M&E* page, the procedure is similar. The difference is that, after clicking on **Page**, you have to click on the arrow at the right of **M&E**, and then click on **Files**.

